

**OFFICE OF THE PRINCIPAL  
GOVT. DEGREE COLLEGE RAMNAGAR**

**Minutes of the meeting**

**Chairperson:** Dr. Udhey Bhanu, Principal

A meeting of IQAC committee was held in the office chamber of worthy Principal Dr. Udhey Bhanu on 05-10-2021. The following members were present in the meeting:

- |                         |                   |
|-------------------------|-------------------|
| 1. Prof. Brinder Kumar  | Convener          |
| 2. Prof. Aditya Sharma  | - Member          |
| 3. Dr. Monica           | -do-              |
| 4. Prof. Mushtaq Ahmed  | - do              |
| 5. Dr. Hari Singh       | - do              |
| 6. Prof. Ritika Mahajan | - do-             |
| 7. Sh. Darbari Lal      | - Section Officer |

**Agenda: To manage and prepare the AQAR data for the session 2021-22**

The committee discussed in detail regarding the agenda and resolved the following:

1. That the Computer Application Department shall organise seminars/lectures on evolving threats of "Cyber Crimes and Safety" to aware the students.
2. To enhance the hands on computer the Computer Application Department shall organise workshop on "Basic computer Skills" for non-teaching staff of the college.
3. That the Political Department shall organise awareness lectures on Intellectual Property Rights (IPR)".
4. That the career counselling cell/NSS of the College shall organize workshop on "mushroom cultivation" to motivate the students, so that they become self-earner and entrepreneur through start-ups initiatives taken by the Govt. for the youth.
5. That the NSS unit shall organise workshop on awareness of women health issues.
6. That conveners of different committees have been asked to conduct two meeting per session to chalk out the different activities to be taken during the session and submit the minutes of meeting to the IQAC.

The meeting ended with the vote of thanks to the chair

This proposal is submitted to the worthy Principal for approval.

**Signature of members:**

- |                         |          |
|-------------------------|----------|
| 1. Prof. Brinder Kumar  | Convener |
| 2. Prof. Aditya Sharma  | - Member |
| 3. Dr. Monica           | -do-     |
| 4. Prof. Mushtaq Ahmed  | - do     |
| 5. Dr. Hari Singh       | - do     |
| 6. Prof. Ritika Mahajan | - do-    |
| 7. Sh. Darbari Lal      | - (SO)   |

  
**Approved**  
  
**PRINCIPAL**  
Principal  
Govt. Degree College  
Ramnagar



Dr. Udhey Bhanu  
PRINCIPAL

# OFFICE OF THE PRINCIPAL GOVT. DEGREE COLLEGE RAMNAGAR

(NAAC Accredited)

Email: [principalgdcramnagar@yahoo.com](mailto:principalgdcramnagar@yahoo.com)

Website: [www.gdcramnagar.in](http://www.gdcramnagar.in)

No.:

Date: 30/10/2021

## Minutes of the meeting

**Chairperson:** Dr. Udhey Bhanu, Principal

A meeting of IQAC committee was held in the office chamber of worthy Principal Dr. Udhey Bhanu on 30-10-2021. The following members were present in the meeting:

- |                         |                   |
|-------------------------|-------------------|
| 1. Prof. Brinder Kumar  | - Convener        |
| 2. Prof. Aditya Sharma  | - Member          |
| 3. Prof. Mushtaq Ahmed  | - do              |
| 4. Dr. Hari Singh       | - do              |
| 5. Prof. Ritika Mahajan | - do              |
| 6. Sh. Darbari Lal      | - Section Officer |

**Agenda:** To manage and prepare the AQAR for the session 2019-20 and 2020-21.

Any other item to be taken with the permission of the chair.

### **Points Discussed:**

The committee discussed in detail regarding the agenda and resolved the following:

1. That an alumni meet and PTM shall be organised before 2<sup>nd</sup> week of November.
2. That IQAC shall apply for the registration of an alumni association of the college through proper channel.
3. That the data of passed out students shall be collected to prepare AQAR.
4. That the feasibility and action plan for establishment of innovation and incubation center in the college be carried out.
5. That the career counselling cell of the College shall organize more competitive oriented activities for the student of the College so that the students may be able to compete at the national level.
6. That the vermicompost pit and water harvesting tank may be constructed in the College.

### **Signature of members:**

- |    |    |    |
|----|----|----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |

This proposal is submitted to the worthy Principal for approval.

*Approved*

PRINCIPAL  
Principal

Govt. Degree College  
Ramnagar

**OFFICE OF THE PRINCIPAL**  
**GOVT. DEGREE COLLEGE RAMNAGAR**

**Minutes of Meeting**  
**(11-2-2022)**

**Chairperson:** Dr. Udhey Bhanu, Principal

A meeting of IQAC committee was held in the office chamber of worthy Principal Dr. Udhey Bhanu on 11-2-2022. The following members were present in the meeting:

- |                         |                   |
|-------------------------|-------------------|
| 1. Prof. Brinder Kumar  | Convener          |
| 2. Prof. Aditya Sharma  | - Member          |
| 3. Dr. Monica           | -do-              |
| 4. Prof. Mushtaq Ahmed  | - do              |
| 5. Dr. Hari Singh       | - do              |
| 6. Prof. Ritika Mahajan | - do-             |
| 7. Sh. Darbari Lal      | - Section Officer |

**Agenda:** To prepare an annual action plan for the year 2022-23.  
Any other item to be taken with the permission of the chair.

**Points Discussed:**

The committee discussed in detail regarding the agenda and resolved the following:

1. That the case for following works be taken up on priority basis:
  - i. Construction of College canteen.
  - ii. Construction of Multipurpose Hall.
  - iii. Renovation/repair of roof of Administrative block, Academic block and Science block.
  - iv. Landscaping and beautification including interlocked tiling of College campus.
  - v. Construction of Girls common room (sitting capacity for 50 students) with allied structure includes toilet and lady attendant room.
  - vi. Levelling of College playground.
  - vii. Furniture for newly handed over girls hostel of the College including Almirah, chairs, Dining table, Study table, Mattresses, Blankets, Utensils, Gas cylinder etc.
2. That the concerned agencies be asked to prepare DPRs for the above works.
3. That administrative approval be sought for the works as and when DPRs are ready.

**Signature of members:**

- |  |  |   |
|--|--|---|
| 1.  | 2.  | 3.   |
| 4.  | 5.  | 6.  |

This proposal is submitted to the worthy Principal for approval.

  
**PRINCIPAL**  
Principal  
Govt. Degree College  
Ramnagar



**OFFICE OF THE PRINCIPAL**  
**GOVT. DEGREE COLLEGE RAMNAGAR**  
**Minutes of Meeting**  
**(12-04-2022)**

A meeting of College Internal Quality Assurance Cell (IQAC) was convened in the office chamber of the worthy Principal, Dr. Udhey Bhanu on 22-04-2022. The following committee members were present in the meeting.

Prof. Brinder Kumar	Co-ordinator (IQAC)
Prof. Aditya Sharma	Member
Dr. Monica	-do-
Prof. Mushtaq Ahmed	-do-
Prof. Ritika Mahajan	-do-
Sh. Darbari Lal (S.O)	-do-

**Agenda of the Meeting:** To organise one day National level NAAC related faculty development workshop on 27-04-2022.

The following points were chalked out after threadbare discussion among the committee members:

1. That the arrangement of stay of the resource person will be made available at Udhampur due to non-availability of hotels at Ramnagar *if required*.
2. That the vehicle will be arranged to make to-and-fro journey of the resource person from Jammu to Ramnagar.
3. That the Flex, stationary items and other related materials will be purchased for the said workshop.
4. That the morning tea, lunch and high tea in the evening will be served to the delegates along with the staff members of the college. The college refreshment committee will make the said arrangements.
5. More than 50 students will be involved in the workshop, so that they can understand their role and responsibilities in the accreditation process of the institution.
6. The bouquet and memento will be given to the resource person and coordinators of the IQAC teams of the invited colleges.
7. That the Certificates will be given to all the participating members of the workshop.
8. That the TA/DA and honorarium will be provided to the resource person as per rule.

The meeting ended with the vote of thanks to the chair.

The points were submitted to worthy Principal for approval.

**IQAC Committee**

Prof. Brinder Kumar	Co-ordinator (IQAC)
Prof. Aditya Sharma	Member
Dr. Monica	-do-
Prof. Mushtaq Ahmed	-do-
Prof. Ritika Mahajan	-do-
Sh. Darbari Lal (S.O)	-do-

*[Signature]*  
Principal  
Principal  
Govt. Degree College  
Ramnagar

**OFFICE OF THE PRINCIPAL  
GOVT. DEGREE COLLEGE RAMNAGAR  
182122**



**ACTION PLAN  
(Session 2021-22)**

**Point-1 of Action Plan 2021-22:** The first and foremost point to be taken is the preparation, compilation and submission of AQAR.

**Point-2 of Action Plan 2021-22:** To obtain feedback on the syllabus and its transaction at the institution from students, Teachers and Alumni for the session 2021-22.

**Point-3 of Action Plan 2021-22:** Levelling of playground and Facelift of all Buildings of the college.

**Point-4 of Action Plan 2021-22:** To introduce new subject in the B. A/B.Sc. Program like Music, Library Science, Physical Education and Public administration as per the demand of alumni/students from this session.

**Point-5 of Action Plan 2021-22:** To enhance the use of ICT tools by the faculty for quality teaching and learning.

**Point-6 of Action Plan 2021-22:** Organise National Workshop on NAAC.

**Point-7 of Action Plan 2021-22:** To construct vermicompost pit and repair of rain water harvesting tank.

**Point-8 of Action Plan 2021-22:** To reframe and centralize the internal examination system of the college

**Point-9 of Action Plan 2021-22:** Career Counselling/ NSS Unit shall organize activities like workshop on Mushroom cultivation to motivates the students, so that they become self-earner and entrepreneur.

**Point-10 of Action Plan 2021-22:** To organize invited lecture on IPR

**Point-11 of Action Plan 2021-22:** To organize two-week long workshop on "Basic Computer Skills" for non-teaching staff of the college.

**Point-12 of Action Plan 2021-22:** For the safety and security of the students and to prevent encroachment of college land by public, the whole campus area be covered with chain link fence wire.

**Point-13 of Action Plan 2021-22:** To enhance the college infrastructure via Multipurpose Hall, Science laboratories, Canteen, Girls common room and Chowkidar Hut.

**Point-14 of Action Plan 2021-22:** To collaborate with other government and non-government organizations for effective and efficient teaching learning process.

**Point-15 of Action Plan 2021-22:** Updation of botanical garden and do more plantation in the campus in order to make campus pollution free and ecofriendly in nature.

**Point-16 of Action Plan 2021-22:** To reframe the different committees of the college for the session 2021-22.

  
(Prof. Brinder Kumar)  
Coordinator IQAC

  
(Dr. Uday Bhanu)  
Principal  
Govt. Degree College  
Ramnagar



**OFFICE OF THE PRINCIPAL  
GOVT. DEGREE COLLEGE RAMNAGAR  
182122**



**ACTION TAKEN REPORT  
(Session 2021-22)**

The complete Action Taken Report (ATR) in chronological order is given as under:

**Point-1 of Action Plan 2021-22:** The first and foremost point to be taken is the preparation, compilation and submission of pending AQAR.

**Point-1 of Action Taken:** AQAR for the session 2020-21 has been submitted and AQAR for the session 2021-22 has been prepared and compiled.

**Point-2 of Action Plan 2021-22:** To obtain feedback on the syllabus and its transaction at the institution from students, Teachers and Alumni for the session 2021-22.

**Point-2 of Action Taken:** Feedback collected and analyzed.

**Point-3 of Action Plan 2021-22:** Levelling of playground and Facelift of all Buildings of the college.

**Point-3 of Action Taken:** Facelifting of the college has been completed and the project of levelling the playground has been referred to PWD department for further necessary action.

**Point-4 of Action Plan 2021-22:** To introduce new subject in the B. A/B.Sc. Program like Music, Library Science, Physical Education and Public administration as per the demand of alumni/students from this session.

**Point-4 of Action Taken:** Applied for the affiliation of such subject to CDC, University of Jammu and deposited the required documents and fee for the same.

**Point-5 of Action Plan 2021-22:** To enhance the use of ICT tools by the faculty for quality teaching and learning.

**Point-5 of Action Taken:** Implemented as recommended.

**Point-6 of Action Plan 2021-22:** Organise National Workshop on NAAC.

**Point-6 of Action Taken:** Organised one day "National NAAC related Faculty Development workshop"

**Point-7 of Action Plan 2021-22:** To construct vermicompost pit and repair of rain water harvesting tank.

**Point-7 of Action Taken:** The vermicompost pit is under-construction and repairing of rain water harvesting tank has been completed.

**Point-8 of Action Plan 2021-22:** To reframe and centralize the internal examination system of the college

**Point-8 of Action Taken:** Reframed as recommended.

**Point-9 of Action Plan 2021-22:** Career Counselling/ NSS Unit shall organize activities like workshop on Mushroom cultivation to motivates the students, so that they become self-earner and entrepreneur.

**Point-9 of Action Taken:** Organised one-day workshop on "Mushroom Cultivation"

**Point-10 of Action Plan 2021-22:** To organize invited lecture on IPR.

**Point-10 of Action Taken:** Organised invited lecture on IPR through online mode.

**Point-11 of Action Plan 2021-22:** To organize two-week long workshop on "Basic Computer Skills" for non-teaching staff of the college.

**Point-11 of Action Taken:** Two-week long workshop on “Basic Computer Skills” has been organised for the Non-Teaching staff of the college.

**Point-12 of Action Plan 2021-22:** For the safety and security of the students and to prevent encroachment of college land by public, the whole campus area be covered with chain link fence wire.

**Point-12 of Action Taken:** The chain link fence wiring to the boundary wall of the college has been started by the PWD.

**Point-13 of Action Plan 2021-22:** To enhance the college infrastructure via Multipurpose Hall, Science laboratories, Canteen, Girls common room and Chowkidar Hut.

**Point-13 of Action Taken:** The construction of Chowkidar Hut has been started and the other projects i.e., Multipurpose Hall, Science laboratories, Canteen, Girls common room have been referred to PWD department for further necessary action.

**Point-14 of Action Plan 2021-22:** To Collaborate with other Government and non-government organizations for effective and efficient teaching learning process.

**Point-14 of Action Taken:** Collaborated with Hansraj College, New Delhi under GYAN SETU Scheme.

**Point-15 of Action Plan 2021-22:** Updation of botanical garden and do more plantation in the campus in order to make campus pollution free and ecofriendly in nature.

**Point-15 of Action Taken:** Done as recommended.

**Point-16 of Action Plan 2021-22:** To reframe the different committees of the college for the session 2021-22.

**Point-16 of Action Taken:** Committees have been reframed as recommended.



(Prof. Brinder Kumar)

**Coordinator  
IQAC**



(Dr. Udhey Bhanu)  
**Principal**

**Govt. Degree College,  
Ramnagar**